

Forge Valley Homework Policy

Policy development:

This policy has been developed by building on our own best practice and that of other educational networks. It has been developed in consultation with governors, parents, staff and pupils and is accessible through the Forge Valley website

Governor Committee: Standards

Ratified by governors: 27/9/16

Due for review: 27/9/17

Member of Staff responsible: Mr Barker

We have a homework policy which is linked to the literacy and academic needs of our pupils. Effective homework is an important strategy to help support the academic progress of pupils and also serves as a method to better their literacy skills.

The purposes behind this homework policy are:

- to support effective dialogue between teachers and pupils ;
- to help develop pupils' literacy skills;
- to reduce workload on both pupils and staff

Key stage three

Homework at KS3 is in the form of extended writing pieces created by each department. This work is marked for literacy, using both the [literacy matrix](#) and the marking policy for Forge Valley School. There is an agreed framework which has been set by the literacy coordinator. Pupils are expected to hand write their work, unless it is common practice for them to use word processors. Each piece of homework should take around two hours to complete and pupils are set these tasks at the times stated in the extended writing calendar. A link to the extended writing calendar as well as the extended writing tasks can be found [here](#). One extended homework is set by each department per term. This results in pupils completing one homework task per week. There are two “homework free” weeks prior to each assessment point, where pupils are expected to revise using the resources found [here](#).

Additional pieces of homework can be set by subject teachers and these tasks will not exceed 15 minutes to complete per subject. Staff will not set extended homework activities more than one week prior to the agreed timetable.

Key stage four

Each week, pupils at KS4 will be set one homework per subject and this task should have a maximum duration of one hour. The format of homework is at the discretion of the Director of Learning for that subject, as well as the class teacher.

Homework support

The LRC is open each day from 2:50pm until 3:50pm. Pupils can attend the LRC for help with their homework, or to use ICT resources in support of their work.

Sanctions for incomplete homework

Staff are to enter a behavioural incident onto SIMS if a pupil has not completed homework or it is not to standard. This is done by through the behaviour section of SIMS. Staff must enter:

- “KS3 Extended writing homework not complete or to standard”
- “KS4 Homework not complete or to standard”

These pupils will receive a detention as a sanction for non-completion. Pupils will not complete the homework task in that detention, but will be expected to complete it the following day.