







SEND INFORMATION REPORT

Our Integrated Resource (IR) at Forge Valley School




Forge Valley is a mainstream, inclusive school with a specialist IR department within the main school building. The school fully complies with the requirements outlined in the Special Educational Needs Code of Practice (2015). This SEN Information Report (SIR) conforms to the SEN (Information) Regulations Clause 65 and the Schedule Regulation 3. A link to the Sheffield City Council local offer can be found [here](#).

The structure within our department:

All staff and pupils accessing the IR are led by:

-  Link Governor- Ms C Eaton
-  SENDCO: Mr D Barrowclough
-  Associate SENDCO: Mrs J Blackmore
-  IR Leader: Mrs H Latham

SEND teams:

-  Team leaders:
 - **KS3:** Mrs K Williams
 - **KS4:** Miss S Allen
 - **SEMH:** Mrs K Oxley
-  10 full-time Teaching Assistants
-  4 part-time Teaching Assistants

SEND Administration: Claire Chapman








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The Integrated Resource unit (IR)

The IR is a specialist provision for pupils with Autistic Spectrum Disorder (ASD) and/or Speech, Language and Communication Need (SLCN). Pupils with an Education Health & Care Plan (EHCP) with a primary need of ASD/SLCN, are allocated places in the IR by the **SEND Department at Sheffield City Council**.

Pupils receiving an IR place access the majority of mainstream lesson within the school. Our aim is to promote pupil independence and increase self-esteem and confidence. In guidance with The SEND Code of Practice, 2015, we encourage pupils and their parent/carer to be involved in making decisions and exercising choice.

IR Pupils are encouraged and supported by:

-  Access to a Key Worker – who will work closely with the pupil and their parent/carer
-  In class Teaching Assistant support
-  One page profile – highlighting needs and current strategies
-  Updates on progress
-  Annual EHCP review
-  Access to IR base before school and at social times
-  Enhanced transition package

SEND register:

All pupils allocated an IR place are on the SEN register. Other pupils can be added to the SEN register by their primary or secondary school SENCO. The register is reviewed termly and pupils can be added or taken off the register throughout their school life; this is in consultation with teachers, the Associate SENCO/SENCO and parent/carer. The Code of practice (2015) states “A pupil has SEN where their learning difficulty or disability calls for special educational provision, namely provision different from or additional to that normally available to pupils of the same age.” (6.15).

Ofsted 2017 state:













“Pupils who have special educational and/or disabilities over time and currently in the school make good progress because of the quality support they receive.” (Ofsted report 2017).

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Areas of expertise

Our IR unit specialises in support for pupils on the Autistic spectrum (ASD) or with Speech, Language and Communication difficulties (SLCD). We have highly trained staff, whom work in teams at KS3, KS4 and SEMH.

We have staff that have up-to-date training in the following areas:

-  Autistic Spectrum Disorder
-  Speech, Language and communication
-  Literacy intervention
-  Maths intervention
-  Flower 125
-  Lego therapy
-  Anger management
-  Social and emotional development
-  Behaviour management
-  Mentoring
-  Life skills
-  EAL

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Key contacts

In order to reach the person for support the key contacts in school are:

Year Managers: Offering help and support for all pupils, as well as providing information, advice and guidance. Year Managers work in close partnership with teachers, parent/carer and other specialist agencies.

Year group	Staff contact	Telephone	Email
Year 7	Mrs P Smith	0114 2348805 Ext: 2634	PSmith@forgevalley.sheffield.sch.uk
Year 8	Mr S Mitchell	0114 2348805 Ext: 2632	smitchell26@forgevalley.sheffield.sch.uk
Year 9	Mrs L Cocker	0114 2348805 Ext: 2630	LCocker@forgevalley.sheffield.sch.uk
Year 10	Mrs N Coddington	0114 2348805 Ext: 2631	NCoddington@forgevalley.sheffield.sch.uk
Year 11	Ms J Price	0114 2348805 Ext: 2633	jprice@forgevalley.sheffield.sch.uk

Safeguarding Lead	Mrs L Wood	01142348805 Ext:2647	LWood@forgevalley.sheffield.sch.uk
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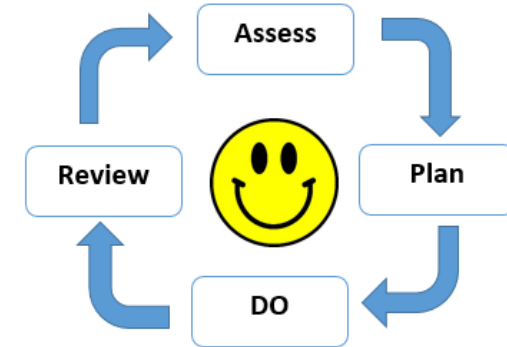
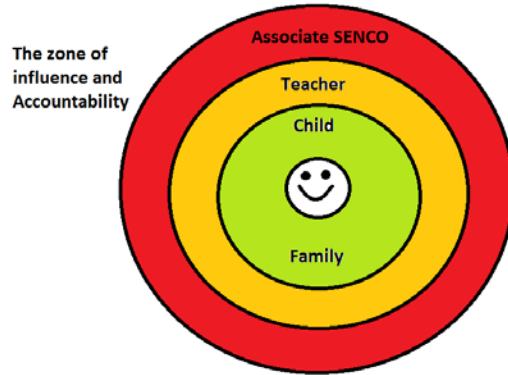
SEND support

Area	Staff contact	contact
SEND admin office	Mrs C Chapman	Tel: 0114 2348805 Ext: 2639 Email: CChapman@forgevalley.sheffield.sch.uk
KS3 SEND Team Leader (Years 7,8,9)	Mrs K Williams	KWilliams@forgevalley.sheffield.sch.uk
KS4 SEND Team Leader (Years 10,11)	Miss S Allen	SAllen@forgevalley.sheffield.sch.uk
SEND Team Leader (KS3/KS4)	Mrs K Oxley	KOxley@forgevalley.sheffield.sch.uk

All SEND staff will refer to IR leader or Associate SENCO where necessary.

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Identifying, assessing and working with SEND pupils



At Forge Valley we adopt a four part cycle, which is known as the graduated approach; Assess – Plan – Do – Review. This allows early identification of any increase in need and the process for actions and decisions to commence. This cycle ensures that school have an understanding of the pupil's needs and any support a pupil may require to make progress and secure good outcomes.

Starting at a whole-school level through Quality First Teaching, pupils are continually assessed within the classroom. For pupils identified with SEND teachers will use one page profiles and strategies provided by the SEND team.





Where the needs of pupils exceed Quality First Teaching; teaching staff are responsible for sharing their concerns with the Associate SENCo, who will then refer to the appropriate member of our specialist team for further investigation. This may include seeking advice from other professionals where necessary. If a Special Educational Need is identified, a programme will be tailored to meet the pupils' individual needs, this is then reviewed on a regular basis.

The school SEND policy can be found [Here](#).

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SEND assessment and reviews

Forge Valley encourages the contributions of parent/carer and the pupil when reviewing their son/daughters academic and SEND needs. We value feedback from all our learners and their families.

-  Pupils with an IR place, continually have their needs assessed by their allocated Key Worker
-  Pupils with an EHCP have an annual review to update any significant changes
-  The needs of pupils on the SEND register are assessed and reviewed as part of parents evening
-  All pupils receive academic progress reports

Creating an inclusive approach

Forge Valley has a whole school approach to inclusion, where all learners are encouraged to engage in activities together. Where necessary, reasonable adjustments are made to ensure all learners can access and join in with activities regardless of their needs.

-  Teaching Assistants may accompany SEND pupils on school trips where appropriate.
-  Differentiated lesson content where required
-  Where required; following specialist advice, access to alternative resources
-  Risk assessments – Where required
-  Personal Emergency Evacuation Plan (PEEP) - where appropriate
-  Effective communications between staff to meet the changing needs of SEND pupils
-  At the schools discretion, reasonable adjustments may be made to school policies for pupils with identified SEND

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Working alongside external agencies

As a school we are concerned with the overall development of our pupils, which may necessitate at times working with agencies outside of the school setting. This is done in consultation with parent/carer.

These include:

-  Autism Team
-  Autism Team – Parent support Tel: 0114 2736567
-  Speech and Language therapist
-  Local Authority SEND team
-  Educational Psychologist
-  Ryegate children's centre
-  MAST
-  CAMHS (Via GP referral)
-  Occupational Therapist (NHS)
-  Physiotherapist (NHS)

SEND Complaints procedure




We believe in strong partnerships with parents and encourage a two-way dialogue. We welcome parent/carer contributions to their child's development. If you have a concern; in the first instance, we strongly encourage communications with the relevant SEND key stage Team Leader who will liaise with the Associate SENCO, who will endeavour to resolve the matter.

For further information please refer to the [Complaints policy](#)

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Further information

For further help and information please follow the links below:

-  [Sheffield Local Authority- Local offer](#)
-  [SSENDIAS](#)
-  [SEND Parent/carer advice](#)